



Completed applications should be mailed to the following address:

**The Indiana Police Corps
P. O. Box 313
Plainfield, IN 46168**



Cadet Application Packet

Dear Prospective Applicant:

The Police Corps was created to help address violent crime by increasing the number of officers with advanced education and training who are assigned to community patrol. The program operates within states with approved plans, and offers educational scholarships on a competitive basis to full-time college students pursuing a baccalaureate degree. In return for the federal scholarships, Police Corps participants undergo a rigorous residential training program and serve four years on community patrol with a police, sheriff's, or state department as assigned by the Indiana Police Corps.

Men and women of all races are eligible for the Indiana Police Corps regardless of family income or resources. Participants may study Criminal Justice or pursue degrees in other fields. All participants must be of good character, meet the standards of the police force to which they are assigned, and demonstrate sincere motivation and dedication to law enforcement and public service.

The Police Corps is a wonderful opportunity to serve your state, community, and country through police service as a community officer. It also will allow you to obtain a baccalaureate degree in your field of study, allowing you to obtain academic achievement.

If you are interested in this program, please complete this application packet and return it to the Indiana Police Corps.

Should you have any additional questions, please contact me at 317 837-3681 or via e-mail at sjerideau@cji.state.in.us.

Respectfully,

Samuel Jerideau, Jr., Ph.D.
Director
Indiana Police Corps



Program Benefits

- **An opportunity to make a difference in your community**
- **All college tuition and other related expenses paid up to \$30,000**
- **16 to 24 weeks of Police Corps basic law enforcement training to include a complete program of instruction**
- **A chance to serve in a police capacity for four years or more**



Participants Obligations

Participants will agree to the following:

- **To attend his/her college or university on a full-time basis and maintain a passing grade to eventually obtain a baccalaureate degree**
- **To successfully complete the residential Police Corps training program**
- **To satisfactorily complete four years of service with an assigned state or local police department**



Recommendation Form

Note: No action can be taken on the application until this form is returned.

To the Applicant

Name of applicant _____
Last First Middle

Social Security Number _____ - _____ - _____

Name of Recommender _____

To the Recommender

The Police Corps is designed to address violent crime by helping local police and sheriffs' departments increase the number of highly qualified officers assigned to community patrol. The program offers scholarships to college students on a competitive basis. In return for the federal scholarships, Indiana Police Corps participants undergo a physically and mentally challenging training program and serve for four years on community patrol in an area of great need.

The challenge of the Indiana Police Corps participant calls for self-discipline, courage, compassion, dedication to public service, and great integrity. We are looking for an evaluation of this applicant's character and moral fiber. When you comment on the applicant's character, please be specific.

Please type or print your comments about the applicant on the second page of this form. If you prefer to make written comments on a separate sheet, please mark it with the applicant's name and social security number. We suggest that you retain a copy for your files. Once your recommendation is complete, mail this form directly to the Indiana Police Corps at the address provided by the applicant. Any delays will cause inaction on the part of the Police Corps staff in processing the package further.

Name of applicant _____

SSN# ____ - ____ - ____

RECOMMENDATION

Signature _____ Date _____

Name of Recommender _____

Title & Affiliation _____

Address _____

Telephone #s _____

Name of applicant _____

SSN# ____ - ____ - ____

RECOMMENDATION

Signature _____ Date _____

Name of Recommender _____

Title & Affiliation _____

Address _____

Telephone #s _____



Admission Qualifications

Educational Qualifications

Applicants selected to participate must be admitted to an accredited four-year institution of higher education.

Citizenship

Applicants must be United States citizens or aliens admitted for permanent residence in the United States.

Personal Character

Applicants must possess the necessary mental and physical capabilities and emotional characteristics to discharge effectively the duties of a law enforcement officer. They must be of good character as determined by a thorough background investigation, and must not have been convicted by any local, state, or federal government of a crime.

Health

Applicants should be in excellent health. The Indiana Police Corps Academy will be a rigorous test of the participant's physical and mental endurance. Each applicant must meet all applicable standards.

Driver's License

Applicants must possess or be able to obtain a State of Indiana driver's license. Excessive traffic violations will disqualify an applicant.

Background Investigation

Applicants must be able to pass an in-depth personal history investigation prior to being selected for the Indiana Police Corps.

Psychological Testing

Applicants must undergo a certified psychological test and successfully pass prior to selection for participation in the Indiana Police Corps program.

Polygraph Examination

Applicants must undergo and successfully pass a polygraph examination administered by a certified polygraph operator prior to being selected for the Indiana Police Corps.

Drug Screening

Applicants must undergo a drug-screening test prior to being accepted into the Indiana Police Corps. The Police Corps program has adopted a zero-tolerance policy for prior drug use.

Criminal History Check

Applicants must possess a clean criminal history with no felony convictions to be accepted into the Indiana Police Corps.

Written Examination

All applicants will take a written examination to determine reading skills and basic educational levels. Test results will be used to rank applicants in order of selection as part of the competitive selection process.

Oral Interview

The oral interview board will consist of members of the Police Corps staff and the Law Enforcement Council who will evaluate the applicant's skill in oral communication, interpersonal skills, problem solving, and decision making. Interview results will be used to rank applicants in order of selection as part of the competitive selection process.

Personal Statement

At the time of testing, the Police Corps staff will request that the applicant complete a written personal statement, minimum of one page, detailing something about the applicant. Sample questions to consider would be the following:

- *Why do you think you would be a good candidate for the Indiana Police Corps?*
- *What do you consider your greatest strength and why?*
- *What do you consider your greatest weakness and why?*
- *If you feel that you have faced difficult circumstances in your life, please write about how you have overcome these obstacles.*

The personal statement will be evaluated for grammar, cohesiveness, thought development, content, etc. Evaluation results will be used to rank applicants in order of selection as part of the competitive selection process.

Physical Fitness Test

All applicants must undergo physical fitness testing to determine flexibility, upper body strength, abdominal muscular endurance, and anaerobic power. Test results will be used to rank applicants in order of selection as part of the competitive selection process.

Indiana Police Corps

Authorization for Release Of Personal Information

I, _____ do hereby authorize a review of and full disclosure of all records, or any part thereof, concerning myself, by and to duly authorized agent of the Indiana Police Corps, whether the said records are of a public, private, or confidential.

The intent of this authorization is to give my consent for full and complete disclosure of the records of educational institutions; financial or credit institutions, including record of deposits, withdrawals and balances of checking and savings accounts, and loans, and also the records of commercial and retail credit agencies (including credit report and/or ratings); medical and psychiatric treatment and/or consultation, including hospitals, clinics, private practitioners, and the U.S. Veteran's Administration; public utility companies; employment and pre-employment records, including background reports, all results of polygraph examinations, efficiency ratings, complaints or grievances filed against me, and salary records; real and personal property tax statements and records wherever filed; records of complaints of a civil nature made by recollections of attorneys at law, or of other counsel, whether representing me or another person in any case in which I presently have, or have had an interest.

I reiterate and emphasize that the intent of this authorization is to provide full and free access to the background and history of my personal life, for the specific purpose of pursuing a background investigation which may provide pertinent data for the Indiana Police Corps to consider in determining my suitability for acceptance as an Indiana Police Corps cadet.

It is my specific intent to provide access to personal information, however personal or confidential it may appear to be, and the sources of information specifically enumerated above is not intended to deny access to any records not specifically identified herein.

I understand that any information obtained by a personal history background investigation which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for employment by the Indiana Police Corps. I understand this information obtained from this background investigation is confidential and will only be used to determine my suitability for acceptance as an Indiana Police Corps cadet.

A photocopy of this release form will be valid as an original hereof, even though the said photocopy does not contain an original writing of my signature.

Date _____

Signature _____

D.O.B. _____

Address _____

Social Security # _____

Sworn to and subscribed to before me
This _____ Day of _____, 20____

Notary Public _____

My Commission Expires _____

Indiana Police Corps

Application Checklist

Before your application is processed, the following necessary documents must be received:

- A completed Application to the Indiana Police Corps.
- Two completed Recommendation forms.
- Official transcripts for all academic work that you have undertaken thus far.
- If you have served on active duty in the U.S. military, a copy of your DD214 must be attached to this application. Note: This item must be formally notarized by a public notary as a true copy of original documents.
- Photocopies of the following documents (photocopied on 8 1/2" by 11" paper):
 - A copy of your valid driver's license
 - A copy of your birth certificate
 - A copy of your social Security card
- A signed, notarized, Background Check form.
- A signed, notarized, Authorization for Release of Personal Information form.

Note: If the applicant fails to submit any of the above listed forms, the application process for that candidate will be discontinued.

Indiana Police Corps

Background Check

Application Information:

Date: _____

Last Name	First Name	Full Middle Name	Maiden
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Date of Birth (mmddyy)	Race	Sex	Social Security Number
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Current Address _____

I hereby authorize the release of any records in my name to the Indiana Police Corps.

Date

Signature

SWORN TO AND SUBSCRIBED TO BEFORE ME
THIS _____ DAY OF _____, 20_____

NOTARY PUBLIC

My Commission Expires _____

Send this completed form to the following address:

**The Indiana Police Corps
Attention: Richard Erny
P. O. Box 313
Plainfield, IN
46168**



Application Packet Instructions

Read these directions carefully. Incomplete or inappropriate responses may result in disqualification. All of the information that you provide is subject to verification. You cannot be credited for experience or training that you do not include.

1. Application

Please fill out the application as completely and concisely as possible.

2. Letters of Recommendation

Provide two letters of recommendation. Suggested sources include community leaders, business, school, and church officials who have known the applicant for a period of not less than five years. Do not use family, friends, or neighbors.

3. Mailing Instructions

Send your completed application packet to the Indiana Police Corps office at:

Indiana Police Corps
Attention: Richard Erny
P. O. Box 313
Plainfield, IN 46168

If you have any questions concerning the application process, please contact the Indianapolis Police Corps at 877-824-6948 and /or at our e-mail address: reny@cji.state.in.us.

**Due to limited number of
scholarships,
submit application
As soon as possible!**

Deadline for submissions is: _____



Name _____
Last First Middle Maiden

Social Security Number _____ - _____ - _____

Current mailing address _____
Number and Street Apt. #
City State Zip

Current home phone _____

Current work phone _____

Drivers License # _____
State Number

☐ Yes Are you a United States citizen?
☐ No

☐ Yes If not a U.S. citizen, have you been admitted as a
☐ No permanent resident?

☐ Yes If not a U.S. citizen, is there a date you expect to
☐ No become one?

☐ Yes Have you served on active duty in the United States military?
☐ No If yes, branch of service _____
Dates of active duty _____

☐ Copy Attached If yes, submit a copy of DD214.

Part I. Education

Transcripts and test scores

1. Attach an official copy of your high school diploma.
☐ Official diploma attached
☐ Official diploma not included. Reason _____
2. If you are attending (or have attended) college, have the registrar's office mail the transcripts to the Indiana Police Corps at the address given on page one.

☐ Official transcript attached

☐ Official transcript requested from registrar on ____/____/____, to be mailed directly to the Indiana Police Corps

3. If you have taken the Scholastic Aptitude Test (SAT), attach a copy of your test score report.

☐ Copy of test score report attached

☐ SAT never taken

	Name and address of school or college	Dates attended (month/year to month/year)	Type of Diploma or degree	Graduation or expected graduation (month/year)
High school or GED				
Vocational School				
Community College				
4-year college or university				
Graduate School				
Other				

Languages

Do you speak any language(s) other than English? If you speak American sign language, make sure you include it in the listing.

___ No

___ Yes Indicate language and proficiency (beginner, intermediate, advanced or fluent/native)

Language	Proficiency
	Speaking:
	Reading;
	Writing:
	Speaking:
	Reading:
	Writing:

Academic honors and awards

List any academic honors, scholarships, fellowships or similar awards received in high school or college. This list may be attached on a separate page(s) to this application.

Part II. Work experience and community involvement

Please use this page to describe your work history and the ways in which you have been involved with your community. Volunteer service- tutoring, service to elderly people, work with church groups, etc. – is one form of community involvement. Work experience includes summer and part-time jobs as well as college internships.

Employer/Activity _____

Dates of employment/participation _____ / _____ through _____ / _____ hours per week _____

Description of duties/activities _____

Employer/Activity _____

Dates of employment/participation _____ / _____ through _____ / _____ hours per week _____

Description of duties/activities _____

Employer/Activity _____

Dates of employment/participation _____ / _____ through _____ / _____ hours per week _____

Description of duties/activities _____

Employer/Activity _____

Dates of employment/participation _____ / _____ through _____ / _____ hours per week _____

Description of duties/activities _____

Employer/Activity _____

Dates of employment/participation _____ / _____ through _____ / _____ hours per week _____

Description of duties/activities _____

Part III. Special interests and athletics

List your interests, extracurricular activities, and hobbies below. For each, indicate the length and nature of your involvement. Make sure you include all awards, recognitions, and honors that you have received in all areas.

Activity	Nature of involvement (classes, clubs, etc.)	Dates (mo/yr-mo/yr)	Hours/week	Honors or awards (w/ date)

If you play or coach any sport, complete the following:

Sport	Level of participation	Dates (mo/yr-mo/yr)	Hours/ weeks	Honors or awards (w/ date)
	<input type="checkbox"/> recreational <input type="checkbox"/> intramural <input type="checkbox"/> varsity			
	<input type="checkbox"/> recreational <input type="checkbox"/> intramural <input type="checkbox"/> varsity			
	<input type="checkbox"/> recreational <input type="checkbox"/> intramural <input type="checkbox"/> varsity			
	<input type="checkbox"/> recreational <input type="checkbox"/> intramural <input type="checkbox"/> varsity			
	<input type="checkbox"/> recreational <input type="checkbox"/> intramural <input type="checkbox"/> varsity			

Part IV. Recommendations

- You must arrange for at least two letters of recommendation.
- Both letters of recommendation should be from an employer, teacher, counselor, or community or church leader who is familiar with your character. Letters from family members are not acceptable.
- Give a copy of *The Police Corps Recommendation Form* to each person from whom you request a recommendation. Original copies of the form are included in this application.
- List below the names of two persons who will submit recommendations on your behalf.

Name _____
Position _____ Telephone _____
Recommendation requested on ____/____/____

Name _____
Position _____ Telephone _____
Recommendation requested on ____/____/____

Part V. Personal Declarations

1. Have you ever been arrested for any crime (including major traffic violations such as driving under the influence or while intoxicated)?

_____ No

_____ Yes

If yes, on a separate sheet list all the incidents even if you were not formally charged, made no appearance in court, or the matter was settled by payment of a fine or forfeiture of a bond. Please include the date, location, charge, disposition, and law enforcement agency involved.

2. Have you ever experimented with illegal drugs?

_____ No

_____ Yes

If yes, on a separate sheet, list the type of drug, number of uses, and the month/year of the most recent use.

Part VI. Summary of Program Requirements

How and when an applicant becomes a participant in the Police Corps

If you are accepted into the Police Corps, you will be given a copy of the formal agreement between the Director of the Office of the Police Corps, Office of Justice Programs at the U.S. Department of Justice, and all Police Corps participants (the Agreement to Participate and Serve). The Agreement to Participate and Serve sets out the structure of the Police Corps, the expectations of all participants, and the terms and conditions of Police Corps scholarships. You will be asked to review the agreement thoroughly. The Integrated Public Service Commission shall also review all applicants.

An applicant becomes a participant in the Police Corps only when the Director of the Office of the Police Corps and the applicant (with the consent of his/her parent or guardian if the applicant is under the age of 18) both sign the Agreement to Participate and Serve. The relationship between the Federal Police Corps Program and a participant is governed by the Agreement to Participate and Serve, by the Police Corps act (42 U.S.C. 14091) and by the regulations promulgated under the Police Corps Act (28CFR Part 92).

Basic obligations of a participant in The Police Corps

Following is a summary of the basic obligations of a Police Corps participant. If you have questions about the program or the participant's obligations, please call the Indiana Police Corps at 877-824-6948, and/or e-mail us at sjerideau@cji.state.in.us.

A participant who joins the Police Corps as an undergraduate in college:

- Agrees to attend his/her college or university on a full-time basis and maintain satisfactory academic progress toward a baccalaureate degree.
- Agrees to complete his/her baccalaureate degree.
- Agrees to satisfactorily complete the 16 to 24 week residential Police Corps training program. The Police Corps training program is both physically and mentally demanding. Participants are evaluated during training for physical, mental, and emotional fitness and must meet high standards. All or part of the Police Corps training program may be conducted during the summers between academic years and/or upon graduation.
- Agrees to satisfactorily complete four years of service on community patrol with an assigned police force in an area of great need. Service commences upon graduation from college and completion of the Police Corps training program.

Repayment

Any participant in the Police Corps who fails to satisfy his/her education, training, or service requirements is required to repay all educational assistance (scholarships) received through The Police Corps, plus 10 percent interest. A participant unable to complete the requirements because of a physical or emotional disability (or other good cause, as determined by the director of the Office of the Police Corps) may be allowed to substitute community service for repayment.

Part VII. Applicant's certification

I certify that all the information provided above and in any attached supplementary sheet(s) is true, complete, and to the best of my knowledge. I am aware that willfully withholding information or making false statements on this application is a violation of section 1001 of Title 18 of the U.S. Code, and, if appointed, will be the basis for dismissal from the Police Corps or subsequent police service.

Signature

Date